A. knowledge of hosting organisations

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how to use this form?

This form is about getting to identify hosting projects, to know the host projects in order to promote and propose it to the "right" target / potential volunteers.
The idea is that you describe all the activities that your organization executes in this phase. You are asked as well to attach (examples of) the relevant documents you use as part of your promotion process
 Some questions which can help you to reflect on your activities:
1. Looking for new projects
How do you look for available hosting projects? Are you working with fixed partners? What are the criteria you use to decide to promote a new project or to work with a new organisation?
2. Getting information concerning the hosting projects
How do you gather the information about the hosting projects? How do you get information about the project description, the volunteer profile and the selection criteria? What is, in your opinion the essential information the volunteer needs concerning the project?
3. Promoting the hosting projects
How do you promote the project? To which target?
(How) do you use social media and the ESC database?
Who writes the promotional text? Who is the contact person and how does the first contact take place? (How) do you divide tasks with the hosting organization, who is doing what?

how?

what?

who?

when?