PREPARATION AUDITOR

B. preparation for arrival

page 1 of 2

audit number:

date:

filled in by:

Formulate questions for different steps:

step 1: contact and collaboration with sending organisation

step 2: use of written forms and documents, including materials that are used for the volunteers

step 3: practicalities, including travel arrangements and housing

PREPARATION AUDITOR

B. preparation for arrival

audit number:

date:

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Formulate questions for different steps:

step 4: preparation of the volunteer